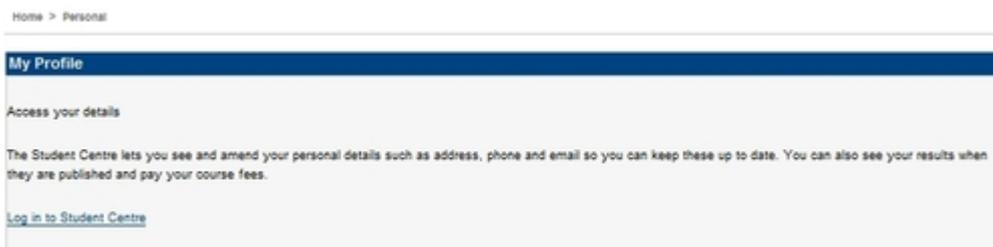


## How to access your results

To view your grades please follow these steps:

- 1) Log into UDo from the Current Students homepage at [www.derby.ac.uk/current-students](http://www.derby.ac.uk/current-students)
- 2) Once in UDo select the 'Personal Tab'. You'll then see the following screen:



- 3) Under the 'My Profile' section select 'Log in to Student Centre' and this will pop up in a new window. You'll then be asked to enter your student number and password to log in. You should now be able to see this screen:

### Samuel's Student Center



- 4) Select 'My Modules and Results' and choose the academic year you want to view. From here you can select each module that you're enrolled on to view your grades.

## How to understand your results - continuing students

If you're a continuing student you'll see this screen;

2013-2014 Academic Year					
Module	Module Title	Credits	Semester	Result	Status
<a href="#">5HY500</a>	Behind Closed Doors: Gender and Sex, 1685-1870	20.00	Autumn	56	Pass
<a href="#">5HY501</a>	Close Encounters: European Imperialism and Decolonization, 1757-1960	20.00	Spring	48	Pass
<a href="#">5HY504</a>	The Making of Modern Medicine	20.00	Spring	60	Pass
<a href="#">5HY505</a>	Public History: Marketing and Presenting the Past	20.00	Spring	67	Pass
<a href="#">5HY506</a>	Research Project (PDP)	20.00	Through	47	Pass
<a href="#">5HY507</a>	Society, Culture and Politics in the First World War	20.00	Autumn	56	Pass

Award	Awarded On
Diploma of Higher Education	05/06/2014

**Progression Decision**  
Study on Stage 3 in the next academic year

This shows all of the modules that you've been studying this academic year. You'll see the result for each module and its status. By clicking on each module code (e.g. 5HY500) you'll be able to see the grade for each assessment you've done in the module.

At the bottom of the screen is your progression decision. On the above example the student has passed all Stage 2 modules and can now progress to study Stage 3 modules next year. If your progression decision states that you haven't passed all of your modules please follow the advice given and contact your Programme Leader.

## How to understand your results - completing/graduating students

If you're a graduating student you'll see this screen;

The screenshot shows a navigation bar with buttons for Search, Enroll, My Modules and Results (selected), and My Absence. Below the navigation bar is the heading 'My Modules and Results'. A link for 'Your Complete Guide to Assessments' and a 'Download as PDF' button are visible. The main content area is titled 'Selected Academic Career' and shows the following information:

Academic Institution	Academic Career
University of Derby	Undergraduate

2013-2014 Academic Year					
Module	Module Title	Credits	Semester	Result	Status
<a href="#">6LA509</a>	Principles of Sentencing	20.00	Spring	60	Pass
<a href="#">6LA512</a>	Employment Law	20.00	Autumn	59	Pass
<a href="#">6LA520</a>	Equity & Succession	20.00	Through	60	Pass
<a href="#">6LA523</a>	Sustainable Development and International Business Law	20.00	Autumn	70	Pass
<a href="#">6LA527</a>	Coroners Court	20.00	Spring	62	Pass
<a href="#">6LA998</a>	Independent Study	20.00	Through	55	Pass

Award	Classification	Awarded On
Bachelor of Laws (Honours)	2:1 - SECOND CLASS HONOURS (1st Division)	11/06/2014

Below the 2013-2014 section are expandable sections for the 2012-2013 and 2011-2012 Academic Years.

This shows all of the modules that you've been studying this academic year. You'll see the result for each module and its status. At the bottom of the screen you'll see Award, this is your degree classification. The above example the student has been awarded a 2:1 (Upper Second Class) Degree with Honours.

## How to produce a print out PDF of your results

You can now produce a PDF of your results. At the top of the My Modules and Results screen you'll see the following screen:

The screenshot shows the same navigation bar and heading as the previous image. The 'Download as PDF' button is highlighted with a red rectangle. The rest of the page content is partially visible, including the 'Selected Academic Career' section.

Simply click on the 'Download as PDF' link (highlighted in the image in red) and you'll be able to download and print a PDF of your results.

### **What to do if you think there's a mistake on your results**

The module results that you can see online are your **confirmed** results. We know that you'd also like to understand your grades overall now. To help you there's a guide available so you can see how you've done at: [www.derby.ac.uk/assessmentguide/what-else-do-i-need-to-know/how-is-my-honours-classification-worked-out](http://www.derby.ac.uk/assessmentguide/what-else-do-i-need-to-know/how-is-my-honours-classification-worked-out)

There's a frequently asked question page available on the website at: [www.derby.ac.uk/assessmentguide/results-frequently-asked-questions](http://www.derby.ac.uk/assessmentguide/results-frequently-asked-questions)

There's also a useful page that explains what your grades mean at: [www.derby.ac.uk/assessmentguide/grades-what-does-it-all-mean](http://www.derby.ac.uk/assessmentguide/grades-what-does-it-all-mean)